



SOUTHEASTERN COLORADO  
**Water Conservancy District**  
*"Your investment in water"*

February 24, 2020

Dear Stakeholders,

The District has recently sent information regarding the Study of Surcharges. Please notice that the attached schedule of meetings has been adjusted.

If you have questions please contact the District office at (719) 948-2400 or visit [www.secwcd.com](http://www.secwcd.com).

Sincerely,

James W. Broderick  
Executive Director  
Southeastern Colorado Water Conservancy District

Branch Name	Start Time	End Time
<b>Surcharge Study (Finance Committee and Board of Director Activity)</b>	<b>Feb 7, 2020</b>	<b>Aug 20, 2020</b>
<b>1. Jacobs: Start study work</b>	<b>Feb 3, 2020</b>	<b>Feb 3, 2020</b>
<b>2. Jacobs: Study Period Surcharge Investigation and Research</b>	<b>Feb 3, 2020</b>	<b>Feb 15, 2020</b>
<b>3. Finance Committee for Surcharges Study Meeting</b>	<b>Feb 7, 2020</b>	<b>Feb 7, 2020</b>
3.1 Work Plan, Timeline & Communication	Feb 7, 2020	
<b>4. Jacobs: Study Period for Financial Analysis, Options and Recommendations</b>	<b>Feb 17, 2020</b>	<b>Mar 24, 2020</b>
<b>5. Finance Committee for Surcharges Study Meeting (Jacobs attend via phone)</b>	<b>Feb 20, 2020</b>	<b>Feb 20, 2020</b>
5.1 SOD Surcharge Findings on Research	Feb 20, 2020	
5.2 Environmental Surcharge Findings on Research	Feb 20, 2020	
5.3 Enterprise Surcharge Findings on Research	Feb 20, 2020	
5.4 5.4 Augmentation Surcharge Findings and Research	Feb 20, 2020	
5.5 Discussion	Feb 20, 2020	
<b>6. Finance Committee for Surcharges Study Meeting (Jacobs attend via phone)</b>	<b>Apr 16, 2020</b>	<b>Apr 16, 2020</b>
6.1 SOD Surcharge Findings on Analysis, Preliminary Options and Recommendations	Apr 16, 2020	
6.2 Environmental Surcharge Findings on Analysis, Preliminary Options and Recommendations	Apr 16, 2020	
6.3 Enterprise Surcharge Findings on Analysis, Preliminary Options and Recommendations	Apr 16, 2020	
6.4 6.4 Augmentation Surcharge Findings on Analysis, Preliminary Options and Recommendations	Apr 16, 2020	
6.5 Discussion	Apr 16, 2020	
<b>7. Finance Committee (no meeting): Draft Surcharge Report &amp; Workshop Presentation Provided</b>	<b>Apr 30, 2020</b>	<b>Apr 30, 2020</b>
<b>8. Board of Directors Meeting</b>	<b>May 21, 2020</b>	<b>May 21, 2020</b>
8.1 Workshop Presentation of Surcharge Study Findings - Jacobs	May 21, 2020	
<b>9. Finance Committee for Surcharges Study Meeting (Jacobs attend via phone)</b>	<b>May 28, 2020</b>	<b>May 28, 2020</b>
9.1 Discuss Surcharge Study Options	May 28, 2020	
9.2 Determine Recommendations to the Board of Directors	May 28, 2020	
<b>10. Board of Directors Meeting</b>	<b>Jun 18, 2020</b>	<b>Jun 18, 2020</b>
10.1 Finance Committee Report & Recommendation for Surcharges to the Board of Directors	Jun 18, 2020	
10.2 Board Discussion	Jun 18, 2020	
<b>11. Board of Directors Meeting</b>	<b>Jul 16, 2020</b>	<b>Jul 16, 2020</b>
11.1 Board Discussion on Surcharges	Jul 16, 2020	
<b>12. Board of Directors Meeting</b>	<b>Aug 20, 2020</b>	<b>Aug 20, 2020</b>
12.1 Action on Surcharges Option	Aug 20, 2020	
12.2 Acceptance for the Final Surcharge Report (Action will be added to Final Report)	Aug 20, 2020	

\*Finance Committee for Surcharge Study Meetings will meet 30 minutes after the Board Meeting on the above schedule dates.

\*\*The above scheduled Board of Directors Meetings begin at 9:30 a.m. as regular scheduled.

\*\*\*Finance Committee Meetings regarding regular business will meet as normal at 9:00 a.m. before each Board Meeting (not listed on this schedule).

# Surcharge Study Timeline



FINANCE COMMITTEE



BOARD OF DIRECTORS

Date	Activity	Committee/Board
February 3, 2020	Start study work Surcharge Investigation and Research	FINANCE COMMITTEE
February 7, 2020	Kick off meeting for study	FINANCE COMMITTEE
February 17, 2020	Financial analysis, options, and recommendations	FINANCE COMMITTEE
February 20, 2020	Work with Committee	FINANCE COMMITTEE
April 16, 2020	Preliminary financial analysis, options and recommendations: SOD, Environmental, Enterprise, and Augmentation	FINANCE COMMITTEE
April 16, 2020	Work with Committee	FINANCE COMMITTEE
April 30, 2020	Draft report and workshop presentation provided	FINANCE COMMITTEE
May 21, 2020	Workshop: Present findings	BOARD OF DIRECTORS
May 28, 2020	Discuss options and determine recommendation to Board	FINANCE COMMITTEE
June 18, 2020	Present recommendation to Board	FINANCE COMMITTEE
July 16, 2020	Board Discussion	BOARD OF DIRECTORS
August 20, 2020	Board Action on Surcharges Final Surcharge Report Acceptance	BOARD OF DIRECTORS