

HUMAN RESOURCES COMMITTEE
MINUTES
June 15, 2023

A meeting of the Human Resources (HR) Committee was held on Thursday, June 15, 2023 at 1:05 p.m. at the Southeastern Colorado Water Conservancy District office.

Chairman Alan Hamel announced a quorum was present.

COMMITTEE MEMBERS PRESENT:

Alan Hamel- Chairman, Ann Nichols-Vice Chairwoman, Dallas May, Patrick Garcia, Tom Goodwin, Bill Long and James Broderick.

COMMITTEE MEMBER(S) ABSENT AND EXCUSED:

None

OTHERS PRESENT:

Kevin Karney, Board of Director, Stephanie Shipley, Southeastern Colorado Water Conservancy District staff.

APPROVAL OF MINUTES:

Chairman Hamel confirmed that members of the Committee received their copy of the November 17, 2022 minutes and asked if there were any corrections or additions. Hearing none, Mr. Garcia moved, seconded by Mr. May, to approve the November 17, 2022 minutes. Motion unanimously carried.

PRESENTATIONS:

None

ACTION ITEMS:

Proposal for Recruitment Services

Mr. Broderick introduced a proposal to outsource recruitment services for the position of Executive Director. Based on the information provided, the proposal lays out services of a Human Resources Professional to review the current job description to determine if changes are necessary, and to complete the recruitment and selection process based on an agreed upon timeline in order for the Board of Directors to fill an anticipated future vacancy.

After review and discussion of the Proposal for Recruitment Services, a motion was made that the Committee recommend to the Board of Directors approval of the Proposal for Recruitment Services and to bring a contract forward to the Board for approval at the July 2023 Board meeting. Mr. Garcia moved, seconded by Mr. May, to approve taking the recommendation to the Board for approval. Motion unanimously carried.

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INFORMATION ITEMS:

Mr. Broderick informed the Committee that the Work Force Plan document included in the meeting packet was updated to reflect minor changes for planning purposes for 2023, 2024 and beyond.

OTHER BUSINESS:

None

NEXT MEETING:

To be determined.

ADJOURN

Chairman Hamel adjourned the meeting at 1:38 p.m.

Respectfully submitted,

Stephanie Shipley
Finance Manager