

RECORD OF PROCEEDING

**SOUTHEASTERN COLORADO WATER
ACTIVITY ENTERPRISE
MINUTES
July 21, 2022**

A meeting of the Board of Directors of the Southeastern Colorado Water Activity Enterprise (Enterprise) was held on Thursday, July 21, 2022, at the District office, 31717 United Avenue, Pueblo, Colorado. President Long called to order the Enterprise meeting at 11:14 a.m. The ZOOM platform was also made available for Board members and visitors.

President Long established that a quorum was present.

DIRECTORS PRESENT:

Alan Hamel	Curtis Mitchell	Pat Edelmann(remote)
Andy Colosimo	Howard Miller (remote)	Patrick Garcia
Ann Nichols	Mark Pifher	Seth Clayton
Bill Long	Matt Heimerich	Tom Goodwin

DIRECTOR(S) ABSENT AND EXCUSED:

Dallas May, Greg Felt, and Kevin Karney

ENTERPRISE OFFICIALS PRESENT:

Executive Director James Broderick; General Counsel Lee Miller; Staff Attorney Peter Levish; Senior Policy and Issues Manager Chris Woodka; Water Resource Engineer Garrett Markus; Principal Engineers Kevin Meador and Mark Scott; Administrator of Finance and Administration Leann Noga; Accountant Stephanie Shipley; Administrative Support Specialists Margie Medina and Patty Rivas (remote); Intern Eleanor Ludwig; and Steve Leonhardt (remote @ 9:42), Burns Figa and Will.

VISITORS PRESENT:

Abba Ahmed and Rick Kienitz, Aurora Water; Abby Ortega, Colorado Springs Utilities; Bill Tyner, Division Engineers Office; Patrick Fischer and Mike Holmberg, Bureau of Reclamation; Krystal Brown, USGS; and Curt Thompson, AECOM.

VISITORS CONNECTED REMOTELY:

Cathy Garcia, Congress-Woman Lauren Boebert's Office; Jerry Pena, Kennedy Jenks; Kim Swearingon (9:46), Pueblo West Metro District; Lisa Brown, Wilson Water Group; Nathan Pilcher, Kleinfelder; Rachel Duran (10:14) Kansas Dept of AG; Renee Martinez, Senator Michael Bennet's Office; Roy Heald (9:55) Security Water and Sanitation; Scott Lorenz (11:19) Colorado Springs Utilities; and Travis White (9:40), JHL Constructors.

APPROVAL OF MINUTES:

President Long said the minutes of the June 16, 2022, Enterprise Board meeting were posted to OnBoard as well as the Board website for review and asked if there were any corrections or additions. Hearing none, Mr. Garcia moved, seconded by Mr. Hamel to approve the minutes. Motion unanimously carried.

RECORD OF PROCEEDING

TREASURER REPORT:

Ann Nichols reported the financial statements for May and June 2022 were posted to OnBoard and the Board website for review. Ms. Nichols moved, seconded by Mr. Clayton for acceptance of the May and June 2022 financial statements and payment of the June and July 2022 bills. Motion unanimously carried.

ACTION ITEMS:

AVONDALE-BOONE AVC DELIVERY LINES DESIGN

Mr. Kevin Meador presented an action item recommending the Board authorize the Executive Director to execute a Professional Services Contract to GMS, Inc. to provide engineering design services for the Avondale-Boone AVC Delivery Lines.

A Request for Proposal (RFP) was published on May 2, 2022, to seek professional engineering design services for the AVC Avondale and Boone Delivery Lines project.

The scope of services includes:

- Project Management and Administration
 - o Manage and administer design contract.
 - o Manage project scope, budget, and schedule.
 - o Develop and Manage Quality Control Program.
 - o Coordinate Constructability and Value Engineering Evaluations.
- Design Engineering
 - o Establish final sizing and location of pipelines within the existing NEPA corridors.
 - o Coordinate final hydraulic evaluations with Reclamation.
 - o Coordinate pipeline connections with other Consultants and/or Reclamation.
 - o Provide land acquisition services as required.
 - o Conduct cultural, environmental, and archeological clearance surveys in coordination with Reclamation.
 - o Obtain necessary permitting including any County 1041 approvals or reviews.
 - o Conduct utility surveys (S.U.E. Level C except Level A within CDOT corridors).
 - o Conduct all necessary geotechnical investigations.
 - o Prepare 60% and 100% design level submittals including plan and profile drawings and technical specifications.
 - o Prepare final design report.
 - o Prepare construction cost estimates at 60% and 100% design levels.
 - o Prepare construction bidding documents.
- Construction Management
 - o Assist with construction bidding administration.
 - o Conduct preconstruction meeting.
 - o Review contractor submittals.
 - o Provide construction observation and quality assurance.
 - o Review contractors pay requests and recommend payment.
 - o Assist with start-up and testing.

RECORD OF PROCEEDING

The draft engineering services agreement which includes the project fees and schedule and the GMS, Inc. proposal were provided to the Board.

Mr. Hamel moved, seconded by Mr. Heimerich that the Southeastern Colorado Water Activities Enterprise Board authorize the Executive Director to execute an engineering services agreement with GMS, Inc. for the AVC Avondale and Boone Delivery Lines project in the amount of \$218,070. Motion unanimously carried.

AVC BOONE REACH BOUNDARY SURVEY

Mr. Kevin Meador presented an action item recommending the Enterprise Board authorize the Executive Director to execute a Professional Services Contract to the Farnsworth Group to provide preliminary right-of-way and railroad mapping services for a portion of the AVC Boone Reach.

In June 2022, Reclamation expressed concerns to the District that the Reclamation procurement process for obtaining boundary surveys for the AVC Trunk Line was experiencing delays. They indicated that further delays in obtaining boundary surveys for the section of the Boone Reach from near the Avondale turnout to Boone could potentially delay final design and construction contracting. To prevent potential delays to the project, Reclamation requested, and the District agreed to provide these services to expedite the process and maintain the project schedule. Staff contacted the Farnsworth Group who previously provided preliminary land planning for AVC for Reclamation between 2014 and 2019. Their familiarity with the project, background knowledge, and ability to respond quickly was considered in requesting their services to assist us on this task.

On 6/22/22 Farnsworth submitted a proposal to provide the requested services. Farnsworth estimated a completion of six weeks from a Notice to Proceed and an estimated fee of \$44,700 with a suggested 10% contingency of \$4,500 for a total estimated fee not-to-exceed \$49,200. The scope of services includes the necessary research, permitting, and boundary identifications to establish the property boundaries along the pipeline reach. Establishing the boundaries will facilitate final design of the AVC Trunk Line.

A copy of the Contract for Professional Services Between the Southeastern Colorado Water Activity Enterprise and the Farnsworth Group was provided to the Board.

Mr. Pifher moved, seconded by Mr. Hamel that the Southeastern Colorado Water Activities Enterprise Board authorize the Executive Director to execute a boundary survey services agreement with the Farnsworth Group for the AVC Boone Reach. Motion unanimously carried.

INFORMATION ITEMS:

The Board was provided written material on the following topics, which are posted to OnBoard and the Board website:

- AVC Update
- JWBHP Update
- Excess Capacity Master Contract Update

SECWAE
July 21, 2022
4

RECORD OF PROCEEDING

President Long asked if there were any other matter to come before the Board, hearing none, President Long adjourned the Enterprise meeting at 11:32 a.m.

Respectfully submitted,

Patty Rivas
Administrative Support Specialist

Secretary
